Khulna University
Khulna
Office of the Registrar
Establishment-02

**Record Number:** 37.01.4701.000.107.08.0022.23.247 Date: 02/11/2026

**Office Order**

In exercise of the power entrusted by the Concerned office Order (Memo No.30.069.025.06.00.003.2011-144 (500) dated 19-06-2011 A.D. and 05-03-1418 B.E) issued from the Honorable Prime Minister's Office, Government of the People's Republic of Bangladesh dated by 23-08-2026, Farzana Zaman, Assistant Professor, Printmaking Discipline, Khulna University, Khulna, Bangladesh, has been granted Study leave for a period of 02 (two) years effective from November 05, 2026 to November 04, 2028 with pay to pursue Ph.D in School of Art at University Sains Malaysia, Malaysia. GO of total peiod of 02 (two) years. She will be temporarily released from her duties at the University from the afternoon of November 04, 2026. She has been permitted to her studies on the following terms and conditions:

a) The Government of Bangladesh or the Khulna University authority will have no financial obligation in this connection with her study abroad.
b) She will have to execute a Bond in the prescribed form with the University Authority.
c) She will have to return to Bangladesh and resume her duties at the University immediately after the expiry of her study leave.
d) Her study supervisor will have to send her study progress report to the Registrar, Khulna University on her (supervisor) official letterhead pad under confidential cover in every six months.

This Office Order has been issued with the approval of the authority.

02-11-2026
Professor Dr. S M Mahbubur Rahman
Registrar (In-Charge)

**Record Number:** 37.01.4701.000.107.08.0022.23.247/1 (14) Date: 02/11/2026

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Dhaka..
3. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
4. Dean (In charge), School of Fine Arts, Khulna University.
5. Head of Discipline, Printmaking discipline, Khulna University.
6. Director General, Passport and Immigration, Government of the People's Republic of Bangladesh, Dhaka.
7. General Manager, Foreign Exchange Policy Department, Head Office, Bangladesh Bank, Dhaka.
8. Director/Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
9. Director, ICT Cell, Khulna University (Request to upload the study leave on KU Webside).
10. Director (Finance & Accounts), Office of the Director (Finance & Accounts)., Khulna University.
11. Section Head (Acting), Council, Office of the Deputy Registrar (Council) (with request to Report to the Sy ndicate), Khulna University.
12. Farzana Zaman, Assistant Professor, Printmaking Discipline, Khulna University, Khulna.
13. Secretary to Vice Chancellor, Office of the Vice-Chancellor, Khulna University.
14. Secretary to the Pro-Vice Chancellor & Assistant Registrar, Office of the Pro VC, Khulna University.

02-11-2026
Mohammad Golzer Hossain
Deputy Registrar (Establishment-2)